

Steering Committee 2005 Objectives:

- Support the 2005 Objectives of the Subcommittees.
- Review and respond to mentor session notes and evaluation comments from the 2005 Annual Professional Development Conference.
- Encourage web-based data use projects in individual states.
- Provide assistance for timely submission of FSCS data.
- Ongoing review of By-Laws, Policies and Procedures, and Definitions.
- Help maintain open communication and encourage coordination between/among NCES, NCLIS, IMLS, Census, COSLA, ALA and State Data Coordinators.
- Advocate and encourage the timely release of Data.
- Develop mission values for FSCS.

Subcommittee 2005 Objectives:

Data Collection Subcommittee:

- Sustain, support and improve function of WebPLUS.
- Continue to facilitate electronic transmission (uploading and downloading) of software and data between the State and Federal level.
- Facilitate timely submission of quality public library data.
- Update and set parameters for edit checks
- Improve communication about the collection process among SDCs

Data Conference Subcommittee:

- Identify State Data Coordinator training needs
- Review need for specialized training for interested SDC's and others
- Plan the annual FSCS Professional Development Conference
- Develop a manual from best state examples for new SDCs
- Recommend time and place for the FSCS Development Conference (December 2006)

Data Elements Subcommittee:

- Complete table diagramming all data definitions, and post it and an FAQ about definitions on the NCLIS website.
- Establish procedures for receiving and responding to SDC questions about data elements via SDC list, and filing the answers in the FAQ on the NCLIS website.
- Create list of most problematic data elements based on SDC e-mails and an appeal via the SDC list.
- Review common/frequent data element questions, and determine subcommittee consensus on answers.
- Plan/Provide opportunities for discussion of problematic data elements for the conference.
- Create a webpage of links to all state surveys, including definitions, and post on the NCLIS website.
- Review all state surveys to identify potential new data elements, and poll SDCs about the desirability of adding to FSCS any data elements common to most states. New data elements should be ones with which at least 3 states have some data collection and editing experience.

Data Use Subcommittee:

- Advise on projects involving use of FSCS data.
- Promote awareness and use of NCES web-based tools and NCLIS website.
- Monitor use of FSCS data, identify exemplary uses, and select 2005 Eckard award winners.

- Plan and organize data use sessions for the 2005 Annual FSCS Professional Development Conference.
- Monitor web usage data on the NCES and NCLIS web site and evaluate at the end of 2005.
- Encourage the development of historical tracking (vital statistics – birth, deaths, marriages, divorces).
- Support NCLIS' efforts to make FSCS data more easily accessible to users.
- Publicize the Mary Jo Lynch Award
- Monitor and evaluate changes to NCES LSP webpage tools

Revised December 2004